

# **Greggs Trust**

**Trustees' Report and Financial Statements**

**31 December 2002**

**Registered Charity Number 296590**

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## Legal and Administrative Information

The Trust is governed by its Trust Deed. It is an unincorporated Trust registered as a charity with number 296590.

### Board of Trustees

Andrew J Davison  
Felicity K Deakin  
Jane Gregg (Retired 07 February 2002)  
Richard Hutton  
Peter McKendrick  
Fiona ME Nicholson  
Annemarie Norman (Appointed 18 September 2002)  
Lesley Spuhler (Appointed 18 September 2002)

### Staff

Jenni Wagstaff, Trust Manager  
Lorraine Riley, Clerical Assistant  
Terence Finley, Adviser to the Trustees

### Divisional Charity Committees

Greggs North East (Newcastle upon Tyne)  
Greggs of Scotland (Glasgow/Edinburgh)  
Greggs of Yorkshire (Leeds)  
Greggs North West (Manchester)  
Greggs of the Midlands (Birmingham)  
Greggs of Treforest (South Wales)  
Greggs South East (North London)  
Greggs South East (West London)  
Greggs of Cumbria (formerly Birketts) (Penrith)  
Bakers Oven North (Newcastle upon Tyne)  
Bakers Oven Midlands (Nottingham)  
Bakers Oven South (London)  
Greggs Head Office (Newcastle upon Tyne)

### Address for Contact

Fernwood House  
Clayton Road  
Jesmond  
Newcastle upon Tyne  
NE2 1TL

### Bankers

National Westminster Bank plc  
149 High Street  
Gosforth  
Newcastle upon Tyne  
NE3 1HA

### Solicitors

Eversheds  
Central Square South  
Orchard Street  
Newcastle upon Tyne  
NE1 3XX

### Investment Adviser

John Henderson  
Henry F Dodds (Life and Pensions) Limited  
3 St James Street  
Newcastle upon Tyne  
NE1 4NF

### Auditors

KPMG LLP  
Quayside House  
110 Quayside  
Newcastle upon Tyne  
NE1 3DX

## Trustees' Report

The Trustees present their report along with the financial statements of the charity for the year ended 31 December 2002. The financial statements have been prepared in accordance with the accounting policies set out on page 9 and comply with the charity's trust deed and applicable law.

### Changes in Trustees

Jane Gregg retired from the Trust during 2002 and our thanks go to her for her enormous contribution to the development of the Trust. Before Jane's retirement, the remaining Trustees undertook to strengthen the Trust by appointing new Trustees with significant expertise and experience of the charitable sector both from donor and recipient backgrounds. After extensive enquiries and several interviews as well as a period of observation and induction, in which the preferred candidates attended Trustee meetings, Annemarie Norman and Lesley Spuhler were appointed in September 2002.

The Trust provides for the continuing Trustees to have power to appoint new Trustees and to remove Trustees from office.

### Trust Policy

During 2002 the Trustees completed the review (started in 2001) of the Trust Policy that will apply for the next three years (2003-2005). It was decided that the major priority for the next three years should be support for, and development of, the work of the Divisional Charity Committees throughout the UK. The Trust would also continue to maintain a substantial programme of grants in the North East of England.

A working group of Trustees produced comprehensive guidelines to govern and assist the operation of the Divisional Charity Committees. The Trustees also reviewed and revised grants policy and the guidelines for applicants. It was agreed that the criteria for large grants in the North East should remain largely unchanged and that the Hardship Fund for grants to individuals would continue to be a priority. As a result of the considerable increase in sources of small grants available to voluntary and community groups in recent years, it was decided that, from 2003, the Trust would no longer distribute small grants from central funds. To cater for greater demand on their resources, it was agreed to increase the allocation of funds to Divisional Charity Committees in the North East. The grant for the Choysez Project (£30,000 pa for three years) had come to an end in 2001/02 and the Trustees have agreed to reserve funds for another special initiative, to be identified during 2003.

### Review of activities and future developments

The financial results for the year are summarised in the Statement of Financial Activities on page 7. Total incoming resources increased by 1% to £769,978 (2001: £758,892). The main source of income continues to be corporate donations from Greggs plc. Total resources expended decreased by 16% to £579,473. Consequently, net incoming resources have significantly increased to £190,505 (2001: £72,346). This was mainly due to the discontinuation of grant payment for the Choysez Project and changes to the small grants policy. There was also a delay in the administration of the hardship fund payments which reduced the charge for the year. It is the Trustees' intention to distribute all incoming resources in pursuit of the Trust's aims each year.

During the year the Trust continued to administer grants in the following categories:

1. Major Grants - 24 major grants amounting to £177,249.
2. Small Grants - 83 small grants amounting to £40,220.
3. Hardship Fund – 804 grants to families and individuals in need amounting to a total of £59,418 were made with a further £49,500 paid in block grants for distribution by welfare agencies. The following Trusts channelled a total of £62,500 through the Fund during the year: The Brough Benevolent Association, The Hadrian Trust, The 1989 Willan Charitable Trust, The Joicey Trust and The Sir James Knott Trust. Greggs Trust allocated £60,000 towards the Fund.

The Trust also received £7,553, in addition to the £50,000 received in 2001, to be invested for the Hardship Fund from The Cathedral Nursing Society Charitable Trust. This Trust was wound up and their assets distributed to three charities including Greggs Trust.

## **Trustees' Report** *(continued)*

4. The 13 Divisional Charity Committees, established within the divisional areas of Greggs, made grants amounting to £198,000 to numerous different voluntary projects and causes for a range of charitable purposes throughout the UK consistent with the Trust's policy. Divisional Charity Committees raised £49,477 through their fund-raising efforts for local distribution and the Give As You Earn (GAYE) payroll giving scheme raised £48,869. The Trust undertakes to match funds contributed by employees for distribution via GAYE and provides an additional allocation of funds annually to the Divisional Charity Committees.

### **Investment Policy**

There are no restrictions on the Trust's power to invest. The investment strategy is set by the Trustees and takes account of recent demand for funds and the quality of the funding applications.

The Trustees consider the income requirements and the risk profile. This strategy is set within an overall policy which states that the Trust's accumulated funds, excluding the shareholding in Greggs plc, are to be invested in low and medium risk investments with a view to ensuring that capital appreciation of the fund exceeds inflation. The Trustees have therefore invested in designated charity investment funds: Charishare and Charifund. These specialist tax exempt funds are believed to be appropriate investments that will achieve long-term growth.

Ordinary shares held in Greggs plc account for a significant proportion of the Trust's fixed asset investment. 215,000 shares were donated by ID Gregg, a former Trustee, as a deed of gift. These gifted shares are retained, on the wishes of the donor, as a capital base to provide income in future years.

An investment sub-committee has been established which meets periodically to advise the Trustees on investment strategy.

### **Reserves Policy**

The Trustees maintain reserves, other than investments held for income, at such a level as to satisfy forward grant commitments, and to allow for the continued management of the Trust whilst such commitments are met. At 31 December 2002, these reserves amounted to £457,469 (2001: £289,658). It is the Trustees intention to increase grant expenditure in order to reduce progressively the current level of reserves.

### **Risk Management**

The Trustees have identified the major risks to which the Trust may be subject. Systems have been established which are designed to mitigate all major risks. The Trustees review their risk management strategy annually or more often if circumstances require.

### **Administration of the Trust**

Jenni Wagstaff continued as full-time Trust Manager, Terence Finley as part-time Adviser and Lorraine Riley as part-time Clerical Assistant. Significant additional administration was provided by the many volunteers from the staff of Greggs plc.

## Trustees' Report *(continued)*

### Forward Commitments

At the end of the year, non-contractual commitments to make charitable grant payments over the next 4 years amounted to £240,140 as disclosed in note 12. These payments are second or third instalments of major grants approved in 2002 or in previous years, and will be paid to the intended recipients subject to certain conditions being met.

### People

Groups of volunteers in the Greggs and Bakers Oven Divisions of Greggs plc carry out much of the work of Greggs Trust. These Divisional Charity Committees are essential to the Trust enabling it to achieve its objective of making a difference to the communities in which Greggs plc operates across the country. The Trustees are enormously grateful for all the hard work they do.

Thanks also go to those Trusts whose much valued contributions to the Hardship Fund continue to help support many families and individuals in need.

### Appointment of Auditors

KPMG LLP were re-appointed as Auditors of the Trust.

**Andrew J Davison**  
*Trustee - Chairman*

Fernwood House  
Clayton Road  
Jesmond  
Newcastle upon Tyne  
NE2 1TL

3 June 2003

## **Statement of Trustees' Responsibilities**

Under charity law, the Trustees shall prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and of the excess of income over expenditure. In preparing those financial statements, generally accepted accounting practice entails that the Trustees:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The Trustees are required to act in accordance with the Trust deed of the charity, within the framework of Trust law. They are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and enable the Trustees to ensure that, where any statements of accounts are prepared by them under Section 42(1) the Charities Act 1993, those statements of accounts comply with the requirements of regulations under that provision. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

## Report of the Independent Auditors to the Trustees of Greggs Trust

We have audited the financial statements on pages 7 to 13.

This report is made solely to the charity's trustees, as a body, in accordance with section 43 of the Charities Act 1993 and regulations made under section 44 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective Responsibilities of Trustees and Auditors

You are responsible as Trustees for preparing the Trustees' report and, as described on page 5, the financial statements in accordance with applicable United Kingdom law and accounting standards. Our responsibilities, as independent auditors, are established in the United Kingdom by statute, the Auditing Practices Board and by our profession's ethical guidance.

We have been appointed as auditors under section 43 of the Charities Act 1993 and report in accordance with regulations made under section 44 of that Act. We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities Act 1993. We also report to you if, in our opinion, the Trustees' report is not consistent with the financial statements, if the charity has not kept proper accounting records, or if we have not received all the information and explanations we require for our audit.

### Basis of Audit Opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### Opinion

In our opinion the financial statements give a true and fair view of the charity's state of affairs as at 31 December 2002 and of its incoming resources and application of resources in the year then ended and have been properly prepared in accordance with the Charities Act 1993.

**KPMG LLP**  
*Chartered Accountants*  
*Registered Auditors*

**Statement of Financial Activities**  
**For the Year Ended 31 December 2002**

		Unrestricted Funds 2002 £	Restricted Income Funds 2002 £	Total 2002 £	Total 2001 £
<b>Income and Expenditure</b>	<i>Note</i>				
<b>Incoming Resources</b>					
Donations and gifts	2	472,160	70,053	542,213	529,669
Activities to generate funds	3	49,477	-	49,477	61,939
Investment income	4	174,343	-	174,343	163,217
Interest received		2,386	1,559	3,945	3,514
Other income		-	-	-	553
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total Incoming Resources</b>		<b>698,366</b>	<b>71,612</b>	<b>769,978</b>	<b>758,892</b>
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Resources Expended</b>					
Direct charitable expenditure	5	415,469	108,918	524,387	625,006
Management and administration of the Trust	6	52,343	-	52,343	57,236
Cost of generating funds	7	2,743	-	2,743	4,304
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total Resources Expended</b>		<b>470,555</b>	<b>108,918</b>	<b>579,473</b>	<b>686,546</b>
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Net Incoming/(Outgoing) Resources before transfers</b>		<b>227,811</b>	<b>(37,306)</b>	<b>190,505</b>	<b>72,346</b>
Transfers between funds		(60,000)	60,000	-	-
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Net Incoming Resources for the year</b>		<b>167,811</b>	<b>22,694</b>	<b>190,505</b>	<b>72,346</b>
Unrealised gains on investment assets	8	302,144	-	302,144	1,381,130
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Net Movement in Funds</b>		<b>469,955</b>	<b>22,694</b>	<b>492,649</b>	<b>1,453,476</b>
Fund balances brought forward at 1 January 2002		7,309,176	59,014	7,368,190	5,914,714
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Fund Balances Carried Forward at 31 December 2002</b>	14	<b>7,779,131</b> =====	<b>81,708</b> =====	<b>7,860,839</b> =====	<b>7,368,190</b> =====

The Trust has no recognised gains or losses other than the net movement in funds for the year.

All incoming resources and resources expended derive from continuing activities.

The notes on pages 9 to 13 form part of these financial statements.

**Balance Sheet**  
At 31 December 2002

	<i>Note</i>	<b>2002</b> £	2001 £
<b>Fixed Assets</b>			
Investments	8	<b>7,321,662</b>	7,019,518
		-----	-----
<b>Current Assets</b>			
Debtors	9	<b>108,615</b>	67,163
Cash at bank	10	<b>439,701</b>	334,035
Petty cash		<b>33</b>	275
		-----	-----
		<b>548,349</b>	401,473
<b>Liabilities:</b> amounts falling due within one year	11	<b>(9,172)</b>	( 52,801)
		-----	-----
<b>Net Current Assets</b>		<b>539,177</b>	348,672
		-----	-----
<b>Net Assets</b>		<b>7,860,839</b>	7,368,190
		=====	=====
<b>Funds</b>			
Unrestricted funds	14	<b>7,779,131</b>	7,309,176
Restricted income funds	14	<b>81,708</b>	59,014
		-----	-----
		<b>7,860,839</b>	7,368,190
		=====	=====

Approved by the Trustees and signed on their behalf on 3 June 2003 by:

**Andrew J Davison**  
*Trustee - Chairman*

**Richard J Hutton**  
*Trustee*

The notes on pages 9 to 13 form part of these financial statements.

## **Notes** (forming part of the financial statements)

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of investments to market value, in accordance with the Charities Act 1993 and with the guidelines set out in the Statement of Recommended Practice: "Accounting and Reporting by Charities" (SORP) issued in October 2000 and applicable accounting standards.

The Trust has taken advantage of the exemption contained within Financial Reporting Standard 1 in not presenting a cash flow statement on the grounds of its size.

### **1 Accounting Policies**

The principal accounting policies adopted by the Trustees are as follows:

#### ***Income***

Donations and other forms of voluntary income or benefit to the Trust are accounted for on an accruals basis.

#### ***Expenditure***

Direct charitable expenditure, support costs, fund-raising and the cost of management and administration of the Trust is accounted for on an accruals basis.

Grants payable are recognised when an unconditional offer has been made by the Trust. Subsequent instalments are then recognised on the anniversary of the first year's charge.

#### ***Investments***

Investments in managed funds are valued at the mid-market prices quoted by the fund managers. Shares in Greggs plc are valued at the mid-market price at the year end date. The net change in market value for the year is recognised in the Statement of Financial Activities.

#### ***Investment Income***

Investment income and related tax credits are accounted for on an accruals basis.

#### ***Divisional Charity Committees***

All income and expenditure of the Divisional Charity Committees has been accounted for in the statement of financial activities as required by the Statement of Recommended Practice.

#### ***Intangible Income***

Intangible income, which comprises donated services, is included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantified and measurable. No income is recognised when there is no financial cost borne by a third party.

#### ***Fund Accounting***

Funds held by the Trust are either:

- Unrestricted funds – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.
- Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the Trust. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in note 14 to the Financial Statements.

**Notes** (continued)

**2 Donations and Gifts**

		Unrestricted Funds 2002 £	Restricted Funds 2002 £	Total 2002 £	Total 2001 £
Greggs plc	- Company	287,704	-	287,704	256,454
	- Employees (Give As You Earn)	48,869	-	48,869	42,728
Individuals		129,487	-	129,487	129,487
Intangible Income		6,100	-	6,100	6,000
Other Trusts		-	70,053	70,053	95,000
		<u>472,160</u> =====	<u>70,053</u> =====	<u>542,213</u> =====	<u>529,669</u> =====

Intangible income comprises free office space and finance staff seconded for a number of days during the year. These services are kindly provided by Greggs plc.

**3 Activities to Generate Funds**

	2002 £	2001 £
Divisional Charity Committees – Fund-raising	49,477	61,939
	=====	=====

**4 Investment Income**

	2002 £	2001 £
Charishare Common Investment Fund	6,947	6,885
The Equities Investment fund for Charities – Charifund	10,660	10,561
Greggs plc – ordinary shares	156,736	145,771
	<u>174,343</u> =====	<u>163,217</u> =====

**5 Direct Charitable Expenditure**

	2002 £	2001 £
Major Grants	177,249	215,275
Small Grants	40,220	63,626
Divisional Charity Committees' Grants	198,000	227,471
Hardship Payments	108,918	118,634
	<u>524,387</u> =====	<u>625,006</u> =====

See Trustees' Report and appendices for further analysis of major and small grants.  
Within the above, expenditure relating to Hardship Payments is made from the restricted fund (see note 14).

**Notes** (continued)

**6 Management and Administration of the Trust**

	2002 £	2001 £
Staff Costs	27,281	22,244
Office Costs	6,305	5,446
Consultancy Fees	13,757	17,712
Audit Fees	950	950
Conferences and Meetings	507	6,650
Printing and Publications	3,543	4,234
	<b>52,343</b>	<b>57,236</b>
	=====	=====

There are 1.3 full time equivalent employees (2001:1.3) employed by the Trust involved with the management and administration.

During the year the Trustees did not receive any remuneration or reimbursed expenses from the Trust.

**7 Cost of Generating Funds**

	2002 £	2001 £
Divisional Charity Committees' Fund-raising Costs	2,743	4,304
	<b>2,743</b>	<b>4,304</b>
	=====	=====

**8 Investments**

	As at 1 January 2002 £	Change in market value £	As at 31 December 2002 £
Charishare Common Investment Fund	223,312	(46,895)	176,417
The Equities Investment Fund for Charities - "Charifund"	211,831	(32,586)	179,245
Greggs plc - Ordinary Shares	6,584,375	381,625	6,966,000
	<b>7,019,518</b>	<b>302,144</b>	<b>7,321,662</b>
	=====	=====	=====

All investments are held in the UK.

**Notes** (continued)

**9 Debtors**

	2002 £	2001 £
Inland Revenue debtor	40,097	45,257
Amount due from Greggs plc	65,687	21,906
Sundry debtors	2,831	-
	108,615	67,163
	108,615	67,163

Included in the amount due from Greggs plc is the final instalment of donations (£50,000) agreed but not paid as at the year end.

**10 Cash at Bank**

	2002 £	2001 £
Head Office	231,537	137,256
Divisional Charity Committees	126,456	137,765
Hardship Fund (see note 14)	81,708	59,014
	439,701	334,035
	439,701	334,035

**11 Liabilities: amounts falling due within one year**

	2002 £	2001 £
Accruals	5,839	19,468
Grants payable	3,333	33,333
	9,172	52,801
	9,172	52,801

**12 Commitments**

In addition to amounts accrued, at the end of the year there were the following non-contractual commitments to make charitable grant payments.

	2002 £	2001 £
Grants due within one year	110,640	122,601
Grants due between two to five years	129,500	73,640
	240,140	196,241
	240,140	196,241

Of the amounts disclosed as commitments at 31 December 2001, £101,768 have been paid out during 2002 and £94,473 remain as a commitment at 31 December 2002.

**13 Related party transactions**

Some of the Trustees made unconditional monetary donations to the Trust during the year.

**Notes** (continued)

**14 Movement in Funds**

	<b>Unrestricted Funds 2002 £</b>	<b>Restricted Income Funds 2002 £</b>	<b>Total 2002 £</b>
Balance at 1 January 2002	7,309,176	59,014	7,368,190
Net movement in funds for the year	469,955	22,694	492,649
<b>Balance at 31 December 2002</b>	<b>7,779,131</b> =====	<b>81,708</b> =====	<b>7,860,839</b> =====

The restricted income fund relates to the Hardship Fund administered by Greggs Trust working in partnership with other charitable Trusts in the region. Funds received from other Trusts are deposited in a separate bank account and distributed, at no cost to the contributors, to families and individuals in need via statutory and voluntary welfare agencies.

Total funds received from other Trusts for the year amounted to £70,053 (2001: £95,000). In addition, the Trustees approved £60,000 (2001: £75,000) to be transferred from unrestricted funds into the Hardship Fund.

Total expenditure from the restricted income fund amounted to £108,918 (2001: £118,634). Expenditure relates to grant payments made to families and individuals experiencing hardship. In addition, block grants were made to approved welfare agencies who distribute funds on the Trust's behalf.

With the exception of the Hardship Fund bank accounts (see note 10) all assets and liabilities are held for use within the unrestricted funds of the Trust.

In the opinion of the Trustees, sufficient resources are held in an appropriate form to enable each fund to be applied in accordance with restrictions imposed.

## Appendix I – Major Grants

<b>Community Regeneration Trust North East, South Shields</b>	£12,694
Start-up costs for a Young Mother's Group for teenage parents in South Tyneside.	
<b>Newcastle Advocacy Project, Newcastle upon Tyne</b>	£12,000
Salary costs for a project working with people with physical and learning disabilities and mental health problems.	
<b>Escape Family Support, Blyth</b>	£10,000
Project Worker's salary costs for a support project for substance misusers, their families and their carers.	
<b>The Kara Project, South Bank, Teesside</b>	£10,000
Salary and running costs for a family support service working in a deprived area dealing with poverty, budgeting, parenting, relationships, domestic violence and sexual abuse issues.	
<b>Baseline, Newcastle upon Tyne</b>	£10,000
Running costs for a support project for young people aged 16-25 moving from temporary accommodation or from being in care to their own home.	
<b>Independent Advocacy (North Tyneside), North Shields</b>	£10,000
Administrator salary costs for a project working with vulnerable, disadvantaged and excluded people.	
<b>The Lawnmowers Independent Co Ltd, Gateshead</b>	£10,000
Drama group run by people with learning disabilities who present plays dealing with social, health, educational and family issues concerning people with learning disabilities – one-off grant for a Nightclub Project.	
<b>Churches Acting Together, Whitley Bay</b>	£10,000
Running costs for a project supporting homeless and other socially disadvantaged people in the North East of England.	
<b>East End Community Health Project, Newcastle upon Tyne</b>	£10,000
Salary costs for a food co-operative providing affordable, good quality food to people on low incomes and nutritional information and education.	
<b>Greggs Bakery Band</b>	£10,000
Supporting youth music in the North East.	
<b>West End Refugee Service, Newcastle upon Tyne</b>	£10,000
Salary costs for a project which offers practical help, support and advice to refugees and asylum seekers.	
<b>Northern Initiative on Women &amp; Eating, Newcastle upon Tyne</b>	£10,000
Support project for women suffering from eating distress - a grant for work with black and ethnic minority communities.	
<b>Cleveland Rape &amp; Sexual Abuse Counselling Service, Middlesbrough</b>	£9,005
Salary costs for a project offering advice and support to women and girls who have suffered rape or sexual abuse.	
<b>North Tyneside Disability Forum, Young People's Project, North Shields</b>	£8,160
Salary costs for a project working with young people with physical, sensory and learning disabilities.	
<b>Community Transport, Newcastle upon Tyne</b>	£6,803
Administrator's salary costs for a second-hand furniture provider for people on low income.	
<b>Derwentside Women's Aid, Consett</b>	£5,000
This project provides safe, temporary accommodation for women and children leaving domestic violence – salary costs for the Outreach Worker.	
<b>Parents In Need of Support, Hartlepool</b>	£5,000
Running costs for a project providing practical and emotional support to parents whose children are involved in crime, drug taking or anti-social behaviour.	
<b>The Space Project, (Special Project Against Children's Exclusion), Berwick</b>	£5,000
Support workers' salaries for a project that helps children aged 5-16 and their families who need specialist educational and emotional support.	
<b>Arthur's Hill Advice &amp; Information Project, Newcastle upon Tyne</b>	£5,000
Running costs for a small community project based at the CHAT shop (a local community drop-in centre) providing advice and information for local residents.	
<b>Sunderland Community Furniture Service, Sunderland</b>	£5,000
Services provided include a furniture warehouse; a furniture restoration project; a gardener/handyperson project; a waste recycling project and a community garden – a grant for the running costs of the warehouse.	
<b>Consett Churches Detached Youth Project, Consett</b>	£3,500
The project works with young people from deprived backgrounds - a one-off grant towards running costs and activities.	
<b>Derwentside Domestic Violence Forum, Consett</b>	£3,333
Core costs for a multi-agency group (including voluntary and statutory organisations) working together to raise awareness and develop good practice around issues of domestic violence.	
<b>North of England Refugee Service, Newcastle upon Tyne</b>	£2,500
A grant for a pool fund (also supported by other Trusts in the North East and co-ordinated by the Community Foundation) to help families and individual refugees in hardship.	
<b>The Hartlepool Hospice Ltd, Hartlepool</b>	£2,254
Services provided include a 24-hour in-patient care; day care; a bereavement support group and aromatherapy clinics – a grant to help establish a 24-hour telephone help line.	
<b>Beadnell Playground Association, Northumberland</b>	£2,000
A grant for new equipment and running costs for a registered charity whose objective is to promote community benefit.	
<b>Sub-Total</b>	<b>£187,249</b>
<b>The Lazarus Foundation, Sunderland, Tyne &amp; Wear</b>	(£10,000)
2001 accrual not paid out as it did not meet the specified conditions.	
<b>Grand Total</b>	<b>£177,249</b>

## Appendix II – Small Grants

<b>Community Enterprise Direct (Northern), Consett</b> A young people's project.	£1,500
<b>St Mary &amp; St Peter's Community Project, Sunderland</b> Computer equipment for use by local residents.	£1,250
<b>Unity Organisation, Sunderland</b> Furniture and equipment for new building.	£1,000
<b>The Hastings Initiative, Seaton Delaval</b> Youth project – grant for activities.	£1,000
<b>Stageworks, Hartlepool</b> Performing arts youth centre working with special needs children.	£1,000
<b>A Way Out, Thornaby</b> Substance misusers project – volunteer expenses and running costs.	£1,000
<b>Normanby Methodist Church, Middlesbrough</b> Community project – grant for refurbishment costs.	£1,000
<b>Sub-Total</b>	<b><u>£7,750</u></b>
Other small grants of less than £1,000	<b><u>£32,470</u></b>
<b>Grand Total</b>	<b><u>£40,220</u></b>

## Appendix III – Divisional Charity Committees' Grants

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### Greggs North East (Newcastle upon Tyne)

<b>The Jigsaw Appeal, Gosforth, Newcastle</b>	£7,000
£4,000 towards equipment for a new Children's Hospice (Greggs Trust also contributed £3,000 from central funds via a challenge grant application).	
<b>Hunter's Mobility, South Gosforth</b>	£1,500
Donated to a local man, being half payment for an electric wheelchair (the other half being paid for by the Police Trust).	
<b>Teesside Hospice, Middlesbrough</b>	£1,378
Funds raised by Teesside shops to help equip the Children's Hospice.	
<b>GpaC 4DC, Gateshead</b>	£1,000
A resource centre run by parents in Gateshead for disabled children.	
<b>Kate's Trust Fund, North East</b>	£1,000
For a little girl with meningitis. A donation requested by Seaham shop staff to help purchase a cosmetic limb.	
<b>NECCR (North of England Children's Cancer Research) RVI, Newcastle</b>	£1,000
Funds raised by sponsorship from staff.	

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### Greggs of Scotland (Glasgow/Edinburgh)

<b>Children First, (The Royal Scottish Society for Prevention of Cruelty to Children)</b>	£3,000
Supports families and protects children from neglect and abuse and promotes children's rights and interests. This is the Charity Committees' nominated charity.	
<b>Crisis Fairshare, Edinburgh</b>	£2,500
Distributes food to homeless projects in the Edinburgh area.	
<b>Family Action in Rogerfield and Easterhouse, Glasgow</b>	£2,500
A community project working in a very deprived area.	
<b>Cornerstone Community Centre, Scotland</b>	£1,000
Community support services for children and adults with learning disabilities and other special needs.	
<b>Honeycombe, Scotland</b>	£1,000
Support programme for people experiencing mental health problems.	
<b>Maxwellton Primary School/Greenburn School, South Lanarkshire</b>	£1,000
Working to create an outside play areas for nursery and children with special needs.	
<b>The Children's Hospice Association Scotland (CHAS)</b>	£1,000
Provides respite care, terminal care and bereavement support for families who have a child with a life limiting condition.	

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### Greggs of Yorkshire (Leeds)

<b>Help a Local Child</b>	£3,000
Working in partnership with a local radio station to raise funds for children suffering from abuse and neglect and children who are disabled and have special needs.	

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### Greggs North West (Manchester)

<b>Help a Local Child</b>	£5,318
Working in partnership with a local radio station to raise funds for children suffering from abuse and neglect and children who are disabled and have special needs.	
<b>Guide Dogs for the Blind</b>	£3,000
A staff member raised funds from a sponsored event which was matched by the Committee.	
<b>Rainbow Family Trust, Manchester</b>	£2,500
Money was raised by staff members in memory of an ex-employee who died which was doubled by the Committee.	
<b>Henshaws, North West</b>	£2,000
Staff members took part in an 'It's a Knockout' event and raised funds for this organisation which supports blind people.	
<b>Shopmobility, Stockport</b>	£1,660
For an electric wheelchair which will be used by a number of people in the area.	
<b>Hardship grant</b>	£1,500
For bathroom improvements for an employee's autistic son.	
<b>Pendleside Hospice, Accrington</b>	£1,220
A member of staff (whose mother had died) raised money and Committee matched it.	
<b>Rompa</b>	£1,030
A number of the staff raised money for equipment for a local autistic child.	
<b>Mencap</b>	£1,000
Sponsorship for a local man running in the London Marathon.	
<b>Meningitis Research, North West</b>	£1,000
For an electric wheelchair.	

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## Greggs of the Midlands (Birmingham)

### Highfield Junior and Infant School, Birmingham

The school is situated 1 mile from the bakery in a very run down area with high unemployment levels and a high immigrant population. A grant for extra-curricular activities and educational trips.

£5,000

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## Greggs of Treforest (South Wales)

### Hardship Grant

For an employee of Greggs suffering from throat cancer struggling to cope financially.

£1,250

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## Greggs South East (North London)

### St Joseph's Hospice, Hackney

Situated in the heart of the community helping local people and their families.

£4,000

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## Greggs South East (West London)

### Shepherds Bush Family Project, Shepherds Bush, West London

A three-year challenge grant for a well woman programme for homeless single parent mothers.

£4,085

### SadSad, (Slough And District Sports And Disability club), Slough

Costs for a 25th anniversary disabled games weekend.

£2,829

### Shooting Starts, Whitton, Middlesex

Part of 4 year accumulated fund to equip two rooms in a new children's hospice.

£2,500

### Richmond Association (Mental Health), Richmond, Middlesex

A grant for a computer software accounting package.

£2,160

### Homestart, Hounslow, Middlesex

Transport to help housebound people go shopping and attend activities.

£1,976

### Greenmead Primary School, Orpington, Kent

Equipment for play centre for disabled children.

£1,200

### Association for Post Natal Illness, Lewisham, South London

Set up costs for a telephone help-line for distressed new mothers.

£1,000

### Cancer Research

Sponsorship money for a charity bike ride.

£1,000

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## Greggs of Cumbria (formerly Birketts) (Penrith)

### Women's Aid Impact Housing, Carlisle

For toys and play equipment and items such as tea, coffee, sugar, milk and toilet paper for women and children arriving who have nothing to live on until their benefits are sorted.

£3,000

### Early Bird Breakfast Club, Carlisle

Free food is provided to children before the start of their school day. Local shops donate food and this grant is for equipment such as plates, egg-cups and beakers.

£1,500

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## Bakers Oven North (Newcastle upon Tyne)

### Grant for Individuals

A grant to provide specialist equipment for two children suffering from cerebral palsy.

£1,000

### Motor Neurone Disease

Equipment and care for people living in the Ponteland/Northumberland areas. This is the Committee's adopted charity for 2002/3.

£1,000

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## Bakers Oven Midlands (Nottingham)

### North East Children's Cancer Run

A matching donation for employees who took part in the Newcastle Children's Cancer run.

£1,400

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## Bakers Oven South (London)

### Grant for an Individual, Clacton-on-Sea

For a braille computer for a 5 year old boy who has a degenerative disease resulting in him becoming blind. The Clacton shop customers and staff requested this donation.

£2,000

### St Catherines Hospice, Sussex

Grant requested by staff for the children's room in the hospice to provide a more stimulating and exciting environment.

£1,000

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**Greggs Head Office (Newcastle upon Tyne)****The People's Kitchen, Newcastle upon Tyne**

£10,000

A 3-year grant agreed in 2001 for a homeless project which offers free food, clothing and support.

**Northern Counties School, Newcastle upon Tyne**

£8,500

A 3-year grant agreed in 2001 for the purchase of specialist equipment to enable very disabled children to get about and participate in lessons.

**Grant for an Individual**

£2,000

A computer for a girl who had a brain haemorrhage and became paralysed. The computer enables her to communicate and participate in lessons.

**Action Aid**

£1,200

Registered charity supporting children in third-world countries. Specified by 2 payroll givers (amount is contribution plus the matching).

**Royal Victoria Infirmary, Newcastle upon Tyne**

£1,000

Christmas raffle money raised for the Children's Cancer Ward.

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**Sub-Total****£108,706**

Other grants less than £1,000

**£89,294**

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**Grand Total****£198,000**